

CONNEAUT AREA CITY SCHOOL DISTRICT

STUDENT NETWORK AND INTERNET ACCEPTABLE USE POLICY AND NETWORK ACCOUNT REQUEST FORM

(All four (4) pages are required, please be sure to read and sign all sections)

To access the internal network, e-mail and/or the Internet at school, students under the age of eighteen (18) must obtain parent permission and must sign and return this form. Students over eighteen (18) may sign their own forms.

Use of the Internet is a privilege, not a right. The District's technology is provided for educational purposes only. Unauthorized and inappropriate use will result in a cancellation of this privilege and / or additional correctional steps.

The Conneaut School District has implemented technology protection measures which block/filter Internet access to visual displays that are obscene, child pornography or harmful to minors. The district also monitors online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the Internet which the Board of Education has not authorized for educational purposes and/or which they and /or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. Students accessing the Internet through the school's computers assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

The Conneaut School District retains the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the district computers/networks. Messages relating to, or in support of illegal activities will be reported to the appropriate authorities.

I have read and agree to abide by the Student Network and Internet Acceptable Use and Safety Policy and Guidelines. I understand that any violation of the terms and conditions set forth in the Policy and Guidelines is inappropriate and may constitute a criminal offense. As a user of the Board's computers/network and the Internet, I agree to communicate over the Internet and the Network in an appropriate manner, honoring all relevant laws, restrictions and guidelines.

Staff are responsible for determining what is considered unauthorized or inappropriate use. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Board's Student Network and Internet Acceptable Use and Safety Policy and related guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.

Student Name: _____

Student Signature: _____ **Date:** ____/____/____

Parent/Guardian

As a parent/guardian of this student, I have read the Student Network and Internet Acceptable Use and Safety Policy and Guidelines, and have discussed them with my child. I understand that student access to the Internet is designed for educational purposes, and that the district has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minors. However, I recognize that is impossible for the district to restrict access to all objectionable and/or controversial materials that may be found on the Internet. I will not hold the Conneaut School District (or any of its employees, administrators or officers) responsible for materials my child may acquire or come in contact with while on the Internet. Additionally, I accept responsibility for communicating to my child guidance concerning his/her acceptable use of the Internet. This includes setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations.

General Internet safety guidelines can be found at: <http://www.safekids.com>

Check Each That Apply

- I give permission for my child to use and access the Internet at school and for the Board to issue an Internet/e-mail account to my child.
- I give permission for my child's image (photograph) to be published online, provided only his/her first name is used.
- I give permission for the Board to transmit "live" images of my child (as part of a group) over the Internet via a web cam.
- I authorize and license the Board to post my child's class work on the Internet without infringing upon any copyright my child may own with respect to such class work. I understand only my child's first name will accompany such class work.

Parent / Guardian Name: _____

Parent / Guardian Signature: _____ **Date:** ____/____/____

Account Requester

Below is your request for an account(s) to utilize the Conneaut Area City Schools electronic network. In order to have such an account all applicable acceptable use policies (AUP's) must first be completed and submitted to the director of technology prior to this account request.

Please insure all signatures are completed and an acceptable use policy (AUP) has been reviewed and signed. If you have not read or signed the AUP please visit <http://www.conneautschools.org> navigate using the top menu "School Portal – File Cabinet – Technology – Forms". From this location you will be able to print and fill out the required AUP. We will not create accounts without a signed AUP.

Network Account Request

"*" = Required information. Please be sure to print legibly.

1: *Building – Circle One

1a: High School, Middle School, Gateway Elementary, Lakeshore Primary, Southeast

2: *Graduation Year: _____

3: *Full Name: _____

4: *Requested Password: _____
(Minimum password length of 4 characters accepted, alpha numeric preferred)

Memo of Understanding

By filling out this account request you will be bound to the acceptable use policy that is in place in the Conneaut Area City Schools.

- Violation of this policy can be terms for correction or dismissal.
- Account information should not be shared with anyone for any reason.
- Access to district computer systems is a privilege, not a right.
- All information on the districts network is property of the district.
- Students are not at this time given access to district email.

Novell Login Information

Further information about how to login into your Novell account can be found via the Conneaut Schools website. Navigate to <http://www.conneautschools.org> and make the following selections. "School Portal – File Cabinet – Technology – How To".

Novell accounts will always be your first initial and last name. i.e. "jdoe"

Student Signature: _____ **Date:** ____ / ____ / ____

Account Requester: I have read and signed the acceptable use policy pertaining to electronic communication in our district. By signing this form I am requesting to have an account in the Conneaut Schools electronic network, and agree to all policies that govern such use.

**Send this entire form via inner school mail to the attention of the Director of Technology.
Technology Department - 400 Mill St. Suite A - Conneaut, Ohio 44030**